



Peralta Community College District

Berkeley City College ♦ College of Alameda ♦ Laney College ♦ Merritt College

Strategic Management Team (SMT) and Executive Cabinet

October 18, 2007

MEET IN BOARD ROOM

A G E N D A

Meeting Purpose(s): 1) Finalize Performance Management Goals; and 2) Discuss Framework for Long-term Institutional Objectives

9:00	I.	Introduction & Purpose	Elihu Harris
9:10	II.	Student Administrative System Presentation	Perdue/Perkins
9:20	III.	Implementation of Strategic Directives	
		Organizational Performance Goals and Managers' Performance Goals – <i>Finalize & Discuss Lessons Learned</i>	Nguyen
		Framework for Long-term Institutional Objectives – <i>Discuss</i>	Nguyen
		Leadership Succession Program – <i>Reminder</i>	Nguyen
		Ed Master Plan– <i>Update</i>	Yee
		• Distance Education	
		Innovation Fund – <i>Discuss</i>	Jelks
		Managers' College, Nuts-and-Bolts Conference – <i>Discuss</i>	Nguyen
10:30	IV.	SMT (General Report and Update on Action Steps – see Master List)	
	A.	Berkeley City College	Allen
	B.	College of Alameda	Cervantes
	C.	Laney College	Chong
	D.	Merritt College	Adams
10:45	E.	Educational Services	Yee

	<ul style="list-style-type: none"> • Part-time preference pool • Long-term subs • Career Advancement Academy & Gateway to College Drop Out Recovery Program Project – Update 	Hanson
F.	Enrollment & Student Services	Perdue
	<ul style="list-style-type: none"> • Financial Aid • Curricunet 	
G.	International Affairs	Ng
	<ul style="list-style-type: none"> • International Strategic Plan: recruiting out-of-state students 	
H.	Marketing	Heyman
	<ul style="list-style-type: none"> • Marketing/Class Schedule Student Survey report 	
I.	Finance	Smith
J.	Human Resources	Smith (guest: Karen Ulrich)
	<ul style="list-style-type: none"> • Administrative Handbook • EO/Sexual Harassment policy 	
K.	Technology	Perkins
	<ul style="list-style-type: none"> • Infrastructural: wireless & technology 	
L.	General Services	Ikharo
	<ul style="list-style-type: none"> • Facilities Master Plan Update (PowerPoint presentation) (15 minutes) 	
M.	Risk Management	Baldinelli
N.	Legal	Nguyen
	<ul style="list-style-type: none"> • Non-disaster events: communication and coordination (lessons learned) • Student Housing Update 	(Cervantes/Adams)
11:55	V. Summary and Next Steps	
12:00	Close...	